Blue Crane Route Municipality (EC102)

DRAFT Service Delivery Budget Implementation Plan (SDBIP) 2016/2017
March 2015

Contents

Acronyms 2

1. INTRODUCTION 3
1.1 Legislative requirements 3

2. BCRM PRIORITY AREAS AND OBJECTIVES 4
3. SDBIP UTILITY AND SERVICE DELIVERY TARGETS 6
ANNEXURE A 8

ANNEXURE B 9

ANNEXURE D 12

Acronyms

BCRM- Blue Crane Route Municipality
BCDA- Blue Crane Development Agency
CAPEX- Capital Expenditure
CDM- Cacadu District Municipality
DEDEA- Department of Economic Development and Environmental Affairs
DH- Department of Health
DHS- Department of Human Settlements
DLGTA- Department of Local Government & Traditional Affairs
DLRRD- Department of Land Reform & Rural Development
DSRAC- Department of Sports, Recreation, Arts & Culture
DT- Department of Transport
DWAF- Department of Water Affairs and Forestry
GAMAP-Generally Accepted Municipal Accounting Principles
GRAP-Generally Recognised Accounting Practice
IDP- Integrated Development Plan
MFMA- Municipal Finance Management Act
MIG- Municipal Infrastructure Grant
OPEX- Operational Expenditure
SDBIP- Service Delivery Budget Implementation Plan
SETAS- Skills Education Training Authorities

1. INTRODUCTION

The strategic direction of Blue Crane Route Municipality (BCRM) is clearly identified in its Draft Reviewed Integrated Development Plan (IDP) 2016/17. The five year IDP was prepared for the period of 2012 - 2017 during the 2011/12 financial year in consultation with various stakeholders as required by section 34 of the Municipal Systems Act and has been reviewed annually informing operational planning at BCRM.

The development of the Service Delivery and Budget Implementation Plan (SDBIP) is required by section 53 (1) (c) of the Municipal Finance Management Act. The SDBIP gives expression to the developmental and service objectives of the municipality, in quantifiable terms, for the financial period from 1 July 2016 to 30 June 2017. The SDBIP includes key service delivery targets and performance indicators for each quarter. Each target is aligned to a Priority Area identified in the IDP and the responsibility is placed directly to a municipal department and/or senior manager, enhancing accountability and transparency of local government towards effective service delivery. Monitoring of these targets is central to the entrenchment of a performance management system and contributes towards the monitoring of municipal finances.

The SDBIP is an operational tool that enables key stakeholders in local government to monitor municipal performance. The Municipal Manager may use the SDBIP to monitor the performance of senior managers, while the Mayor may use the SDBIP as a basis for monitoring the Municipal Manager. Ultimately, the top layer of the SDBIP should be a published document available to the community to enable broader monitoring of the municipal performance towards service delivery outputs and outcomes identified in the SDBIP.

The annual creation and publication of SDBIPs represent progress towards the realization of Section 152(a) of the Constitution of the Republic of South Africa, increasing democratic and accountable local government. The SDBIP is essentially a "contract" between administration, council and the community expressing the developmental goals and objectives in terms of quarterly output and outcome targets to be met by the municipal administration over the next financial year. It provides the basis for measuring municipal performance and ensuring that municipal budget expenditure is clearly linked to service delivery achievement.

1.1 Legislative requirements

The Municipal Finance Management Act of 2003 (MFMA) and National Treasury MFMA Circular No. 13 requires municipalities to prepare a SDBIP indicating how the strategic objectives of the IDP and Council will be implemented with the approved budget. The SDBIP does not require Council approval, but should be approved by the Mayor within 28 days of the approval of the annual budget according to Section 53. (1)(c)(ii) of the MFMA. The municipality is then expected to publish the top layer of the SDBIP within 14 days after its approval by the mayor. Performance agreements of the municipal

manager, senior managers, and any other category of designated official cascaded from the SDBIP are also expected to be made public within 14 days.

According to National Treasury MFMA Circular No. 13, the top layer of the SDBIP, required for publishing, is expected to include the **following five necessary components:**

1. Monthly projects of revenue to be collected for each source. **(Annexure A)**
2. Monthly projects of expenditure (operating and capital) and revenue for each vote. **(Annexure B)**
3. Quarterly projections of service delivery targets and performance indicators. **(Annexure C)**
4. Ward information for expenditure and service delivery, incorporated with components 3 and 4. **(Annexure C)**
5. Detailed capital works plan broken down by ward over three years. **(Annexure D)**

2. BCRM PRIORITY AREAS AND OBJECTIVES

The BCRM IDP identifies five priority areas: Municipal Transformation & Institutional Development; Basic Service Delivery & Infrastructure Development; Local Economic Development; Municipal Financial Viability; Good Governance and Public Participation. These priorities are cascaded down to, and across, four BCRM line departments: Technical Services; Community Services; Financial Services; Corporate Services; and coordinated by the Municipal Manager's Office. Operational responsibility for the achievement of service delivery targets under these development objectives falls within these departments with individuals or responsible positions identified clearly in the SDBIP.

BCRM Priority Areas and Strategic / Measurable Objectives are as follows:

Priority Area 1: Municipal Transformation and Institutional Development

1. Strengthening of oversight responsibilities by 2017.
2. To improve levels of staff discipline and compliance by 2017
3. To ensure creation and maintenance of a harmonious and conducive work environment by 2017.
4. To ensure efficient, effective and compliant safeguarding of municipal records by 2017.
5. Facilitate provision of decent, sustainable and equitable human settlement through effective and efficient housing management processes by 2017.
6. Ensure effectiveness of ward committee structures by 2017.

Priority Area 2: Basic Service Delivery and Infrastructure Development

1. To ensure efficient, economical and quality provision of water and sewer Services by 2017 and beyond
2. To strive for reduction on household poverty by 2017 and beyond
3. To ensure uninterrupted electricity supply by 2017 and beyond
4. To ensure that communities have access to well established social amenities by 2017 and beyond
5. To ensure improved drinking water quality and sustainable water resources by 2017 and beyond.
6. To ensure efficient, economical and quality and sustainable roads and storm water infrastructure by 2017 and beyond
7. To ensure a well maintained clean and healthy environment by 2017 and beyond
8. To Ensure well maintained social amenities in BCRM 2017 and beyond
9. To Ensure a healthy environment to improve human health by 2017 and beyond
10. To ensure a well-managed environment in compliance with environmental laws by 2017
11. To ensure that all road users comply with the roads and traffic laws by 2017 and beyond
12. To ensure that animals are kept away from the public roads and private properties to ensure safety of road users and private properties by 2017 and beyond
13. To promote a culture of learning amongst the communities of BCRM by 2017 and beyond

Priority Area 3: Local Economic Development (LED)

Priority Area 4: Municipal Financial *Viability*

1. To ensure compliant and effective Asset and Fleet Management by 2017
2. To improve the municipality's revenue base to 80% by 2017
3. To Implement a mSCOA compliant Financial System by 01 July 2017
4. To ensure effective, efficient, economical and compliant WITH SCM processes by 2017
5. To achieve un qualified Audit Opinion without matters By 2017
6. To ensure improved provision of free basic services to communities by 2017

Priority Area 5: Good Governance & Public Participation

1. To ensure efficient, effective and compliant safeguarding of municipal records by 2017 and beyond.
2. To ensure effective Audit function and an improved compliance and clean administration by 2017
3. To ensure effective implementation of the Fraud and Anti-corruption Policy by 2017
4. To ensure development of a credible Integrated Development Planning (IDP), implementation, monitoring, reporting and evaluation in order to inculcate and maintain an institutional performance driven culture by 2017
5. To ensure well-co-ordinated communication within and across the municipality by 2017
6. Ensure effective, efficient and compliant public participation by 2017 and beyond
7. To ensure a reliable, efficient and effective ICT governance by 2017 and beyond
8. To ensure a reliable, efficient and effective ICT systems for communication by 2017 and beyond
9. To ensure a functional and effective Customer Care Management by 2017 and beyond
10. To ensure a functional and effective Customer Care Management by 2017 and beyond

3. SDBIP UTILITY AND SERVICE DELIVERY TARGETS

Whereas the IDP is the product of consultation to identify community needs and formulate municipal development objectives, the SDBIP provides a tangible municipal response to the broader BCRM community that clearly identifies what the municipality measurably seeks to achieve and how much money it plans to spend in order to do so. Reported progress on the SDBIP should also inform the annual review of the IDP. The SDBIP and IDP are therefore complimentary documents, and their credibility is determined by the extent to which they reflect the realities and issues faced by citizens of BCRM on the ground. If one document is not effectively utilized or representative of the interests of all BCRM citizens, it will impair the annual revision of the other.

The SDBIP is required to include quarterly and annual targets for key service delivery areas identified in the IDP, as well as financial allocations towards the achievement of these targets. Measurable service delivery targets derived from the IDP are expressed in terms of clear performance indicators in

the BCRM SDBIP. In some instances, singular outputs are identified as annual targets, making quarterly measurements challenged. In these instances, tangible milestones reflecting process outcomes that contribute towards a broader service delivery output are included to enhance the utility of the document for all stakeholders, even if not technically ideal. In all other instances, quantifiable quarterly targets towards the achievement of annual service delivery targets are provided.

It is envisioned that the community and various municipal stakeholders will become familiar with the SDBIP, monitor the achievement of these targets and support municipal performance. Municipal stakeholders will find the SDBIP useful when reviewing quarterly reports and comparing actual progress made on the reported indicators. Communities are encouraged to become informed as well as make use of the SDBIP during the annual IDP consultative process. The SDBIP serves as a key mechanism by which the citizens of BCRM can monitor the progress made in service delivery. The SDBIP is most useful as an implementation and monitoring tool when it is reported on and utilized for evidence-based decision-making towards the formulation of new development objectives in the future.

ANNEXURE A

REVENUE BY SOURCE													
MONTHLY CASH FLOWS	Monthly Projections												Total 2016/17 Budget
	July	August	September	October	November	December	January	February	March	April	May	June	
Cash Receipts By Source													
Property rates	11 000										90		11 090
Property rates - penalties & collection charges													–
Service charges - electricity revenue	7 306	7 306	7 306	7 306	7 306	7 306	7 306	7 306	7 306	7 306	7 306	7 306	87 673
Service charges - water revenue	883	883	883	883	883	883	883	883	883	883	883	883	10 596
Service charges - sanitation revenue	368	368	368	368	368	368	368	368	368	368	368	368	4 417
Service charges - refuse revenue	451	451	451	451	451	451	451	451	451	451	451	451	5 412
Service charges - other	18	18	18	18	18	18	18	18	18	18	18	18	218
Rental of facilities and equipment	6	6	6	6	6	6	6	6	6	6	6	6	75
Interest earned - external investments	83	83	83	83	83	83	83	83	83	83	83	83	1 001
Interest earned - outstanding debtors	227	227	227	227	227	227	227	227	227	227	227	227	2 723
Dividends received												–	–
Fines	6	6	6	6	6	6	6	6	6	6	6	6	70
Licences and permits	53	53	53	53	53	53	53	53	53	53	53	52	632
Agency services	55	55	55	55	55	55	55	55	55	55	55	55	660
Transfers recognised - operational	21 480				17 184				12 888			(0)	51 551
Other revenue	458	458	458	458	458	458	458	458	458	458	458	458	5 498
Gains on disposal of PPE	8	8	8	8	8	8	8	8	8	8	8	8	100
Total Revenue	42 402	9 923	9 923	9 923	27 107	9 923	9 923	9 923	9 923	22 811	9 923	10 013	181 716

ANNEXURE B

MONTHLY PROJECTIONS OF REVENUE BY VOTE													
Capital Expenditure By Vote	July	August	September	October	November	December	January	February	March	April	May	June	Total 2016/17 Budget
Vote 1 - MAYORAL EXECUTIVE												-	-
Vote 2 - MUNICIPAL COUNCIL	8 448 217				6 758 573				5 068 930			-	20 275 720
Vote 3 - ACCOUNTING OFFICER												-	-
Vote 4 - BUDGET & TREASURY	12 024 916	347 833	347 833	347 833	889 499	347 833	347 833	347 833	754 083	347 833	437 833	348 238	16 889 400
Vote 5 - TECHNICAL SERVICES	25 162 516	8 970 333	8 970 333	8 970 333	21 924 080	8 970 333	8 970 333	8 970 333	18 685 643	8 970 333	8 970 333	8 970 197	146 505 100
Vote 6 - COMMUNITY, SAFETY & SOCIAL SERVICES	4 252 162	597 333	597 333	597 333	3 521 196	597 333	597 333	597 333	2 790 231	597 333	597 333	597 257	15 939 510
Vote 7 - CORPORATE SERVICES	7 416	7 416	7 416	7 416	7 416	7 416	7 416	7 416	7 416	7 416	7 416	7 244	88 820
TOTAL	49 895 227	9 922 915	9 922 915	9 922 915	33 100 764	9 922 915	9 922 915	9 922 915	27 306 303	9 922 915	10 012 915	9 922 936	199 698 550

MONTHLY PROJECTIONS OF OPERATIONAL EXPENDITURE BY VOTE													
Operational Expenditure By Vote	July	August	September	October	November	December	January	February	March	April	May	June	Total 2016/17 Budget
Vote 1 - MAYORAL EXECUTIVE	29 000	29 000	29 000	29 000	29 000	29 000	29 000	29 000	29 000	29 000	29 000	28 760	347 760
Vote 2 - MUNICIPAL COUNCIL	427 916	427 916	427 916	427 916	427 916	427 916	427 916	427 916	427 916	427 916	427 916	427 644	5 134 720
Vote 3 - ACCOUNTING OFFICER	661 666	661 666	661 666	661 666	1 011 666	661 666	661 666	661 666	661 666	661 666	661 666	661 994	8 290 320
Vote 4 - BUDGET & TREASURY	1 992 583	1 992 583	1 992 583	1 992 583	2 492 583	1 992 583	1 992 583	1 992 583	1 992 583	1 992 583	1 992 583	5 361 347	27 779 760
Vote 5 - TECHNICAL SERVICES	11 325 916	11 325 916	11 325 916	11 325 916	13 325 916	11 575 916	11 325 916	11 325 916	11 325 916	11 325 916	11 325 916	11 325 784	138 160 860
Vote 6 - COMMUNITY, SAFETY & SOCIAL SERVICES	2 493 833	2 493 833	2 493 833	2 493 833	3 270 833	2 623 833	2 493 833	2 493 833	2 493 833	2 493 833	2 493 833	2 493 757	30 832 920
Vote 7 - CORPORATE SERVICES	556 416	556 416	556 416	556 416	806 416	556 416	556 416	556 416	556 416	556 416	556 416	556 204	6 926 780
TOTAL	17 487 330	17 487 330	17 487 330	17 487 330	21 364 330	17 867 330	17 487 330	17 487 330	17 487 330	17 487 330	17 487 330	20 855 490	217 473 120

MONTHLY PROJECTIONS OF CAPITAL EXPENDITURE BY VOTE													
Capital Expenditure By Vote	July	August	September	October	November	December	January	February	March	April	May	June	Total 2015/16 Budget
Vote 1 - MAYORAL EXECUTIVE												-	-
Vote 2 - MUNICIPAL COUNCIL												-	-
Vote 3 - ACCOUNTING OFFICER	83 333	83 333	83 333	83 333	83 333	83 333	83 333	83 333	83 333	83 333	83 333	83 333	1 000 000
Vote 4 - BUDGET & TREASURY	16 667	16 667	16 667	16 667	16 667	16 667	16 667	16 667	16 667	16 667	16 667	16 667	200 000
Vote 5 - TECHNICAL SERVICES	1 697 667	1 697 667	1 697 667	1 697 667	1 697 667	1 697 667	1 697 667	1 697 667	1 697 667	1 697 667	1 697 667	1 697 867	20 372 200
Vote 6 - COMMUNITY, SAFETY & SOCIAL SERVICES	343 667	343 667	343 667	343 667	343 667	343 667	343 667	343 667	343 667	343 667	343 667	343 667	4 124 000
Vote 7 - CORPORATE SERVICES	16 667	16 667	16 667	16 667	16 667	16 667	16 667	16 667	16 667	16 667	16 667	16 667	200 000
TOTAL	2 158 000	2 158 000	2 158 000	2 158 000	2 158 000	2 158 000	2 158 000	2 158 000	2 158 000	2 158 000	2 158 000	2 158 200	25 896 200

ANNEXURE C

BCRM SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015/2016 FINANCIAL YEAR																				
KPA 1 : MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT																				
Priority Area	Strategic Plan Objective	Strategy	Indicator	Weight %	Activity / Project	Measurement Source and Frequency	Budget & Source	Vote number	Baseline	Q1 Deliverable target 30 SEPTEMBER	Q1 Evidence	Q2 Deliverable target 31 DECEMBER	Q2 Evidence	Q3 Deliverable target 31 MARCH	Q3 Evidence	Q4 Deliverable target 30 JUNE	Q4 Evidence	Annual Target	Custodian	No of KPI	
Council oversight	Strengthening of oversight responsibilities by 2017	By capacitating Council Members on oversight responsibility	1 capacity building initiatives conducted		Conduct capacity building initiatives	Report and attendance register			0									1 Capacity building initiative	Director Corporate Services	1	
Human Resource Management	To improve levels of staff discipline and compliance by 2017	By promoting a culture of sound labour relations	1 session per quarter conducted to promote organizational code of conduct		Conduct session for promoting organizational code of conduct	Report to Council			0									4 sessions to promote organizational code of conduct	Director Corporate Services	2	
			Number of capacity building initiatives for managers, supervisors and union representatives on disciplinary procedures		Conduct capacity building initiatives for managers, supervisors and union representatives on disciplinary procedures	Report to corporate services			1 session									1 Capacity building initiative for managers, supervisors and union representatives on disciplinary procedures	Director Corporate Services	3	
		By Implementing Integrated Employee Wellness Program	1 Integrated Employee Wellness Program Implemented		Implement Integrated Employee Wellness Program	Report to Corporate services			1 employee wellness program implemented									Implement 1 Health Employee Wellness Programs	Director Corporate Services	4	

Human Resouce Development	To ensure creation and maintainance of a harmonious and conducive work environment by 2017	By training staff as per the requirements of the WSP	Number of employees trained per Workplace Skills Plan		Train staff as per the requirements of the WSP	Report to Council			50 employees trained									Train 70 employees	Director Corporate Services	5	
		By Filling all vacant and budgeted posts per Employment Equity Plan	no of vacant and budgeted posts filled		Fill all vacant posts	Report to Council			10									Fill 12 vacant and budgeted posts	Director Corporate Services	6	
Archives and records management	To ensure efficient, effective and compliant safeguarding of municipal records by 2017	By Implementing Integrated Record Management Policy and Strategy	Improved Integrated Record Management System		Implement Integrated Record Management strategy	Reports to Council			0									Improved Records Management System	Director Corporate Services	7	
Human Settlements	Facilitate provision of decent, sustainable and equitable human settlement through effective and efficient housing management processes by 2017	By facilitating provision of housing development initiatives	3 housing development initiatives facilitated		Facilitate provision of housing development initiatives	Submission of the report to the Standing Committee and attendance register			3 Housing development initiatives									Facilitate 3 initiatives annum	Director Corporate Services	8	
Ward Committee Support	Ensure functionality of ward committees	By facilitating capacitation of ward committee members	1 capacitation sessions facilitated per annum for ward committee members		Facilitate capacity building initiative per annum	Attendance register			0									Facilitate 1 capacity building initiative per annum	Director Corporate Services	9	

BCRM SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2016/2017 FINANCIAL YEAR

KPA 2 : SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Priority Area	Strategic Plan Objective	Strategy	Indicator	Weight %	Activity / Project	Measurement Source and Frequency	Budget & Source	Vote No.	Baseline	Q1 Deliverable target 30 SEPTEMBER 2016	Q1 Evidence	Q2 Deliverable target 31 DECEMBER 2016	Q2 Evidence	Q3 Deliverable target 31 MARCH 2017	Q3 Evidence	Q4 Deliverable target 30 JUNE 2017	Q4 Evidence	Annual Target	Custodian	KPI NO
Water and Sanitation	To ensure efficient, economical and quality provision of water and sewer Services by 2017 and beyond	By upgrading waste water treatment works in Somerset East , Cookhouse and Pearston	Number of business plans developed and submitted to source funding for Somerset East WWTW Phase 2	15	Development of a business plan to source funds for Somerset East WWTW Phase 2	Quarterly progress reports	CAPEX	5 053 018 1	1.Consultant appointed	Feasibility study	1.Progress report	Develop 1 business plan and submit to DWS for funding	1.Progess Report 2. Business plan 3. Proof of submission of business plan	n/a	n/a	n/a	n/a	Develop 1 business plan to source funds for Somerset East WWTW	Director Technical Services	10
			Fencing 1.7 km of Cookhouse WWTW		Fencing 1.7 km of Cookhouse WWTW	Quarterly progress reports	CAPEX - R 3 500 000		Consultant appointed	Advertising for a contractor and appointment thereof	Proof of advertisemnt and appointment letter	Commencement of the fencing	Progress report	Completion of the fencing	Close out report	n/a	n/a	Fencing 1.7 km of Cookhouse WWTW	Director Technical Services	11
			Number of business plan developed and submitted to source funding for the feasibility study for upgrading waste water treatment works in Pearston	5	Development of a business plan to source funding for the feasibility study for upgrading waste water treatment works in Pearston	Quarterly reports	CAPEX		Visual assessment report	Feasibility study	1.Progress report	Development of a business plan and submit to DWS for funding	1.Progess Report 2. Business plan 3 Proof of submission of business plan	n/a	n/a	n/a	n/a	Develop 1 business plan to source funds for Pearston WWTW	Director Technical Services	12
Job Creation	To strive for reduction on household poverty by labour intensive construction methods in 2017 and beyond	By creating jobs	Number of jobs created through EPWP	5	Job creation through EPWP	Quarterly progress reports	OPEX - R1,000,000	1 55 369	161 work opportunities	20	Progess Report	20	Progess Report	20	Progess Report	20	Progress report	80 Work opportunities	Director Technical Services	13
		By strengthening functionality of EPWP steering committee	Number of sessions held	5	Strengthen functionality of EPWP steering committee	Quarterly reports	OPEX	N/A part of staff duties	Terms of Reference	1 session	Meeting minutes with attendance register	1 Session	Meeting minutes with attendance register	1 Session	Meeting minutes with attendance register	1 Session	Meeting minutes with attendance register	4 sessions	Director Technical Services	14
Electricity supply	To ensure uninterrupted electricity supply by 2017 and reduction of Electricity losses by 2% in 2016/17	Refurbishment of pwer factor correction units at main sub station	Refurbish 2 power factors	5	1. Repair capacitor bank 1 and load harmonic filters 2. Repair capacitor bank 2 and load harmonic filters	Quarterly reports	Opex		24% losses	Advertising for a contractor and appointment thereof	Proof of advertisemnt and appointment letter	Repairing of capacitor bank 1	1. Progress report 2. Dated photos	Repairing of capacitor bank 2	1. Progress report 2. Dated photos	1. Identifying and attending to snag list 2. Completion of repairs of capacitor bank 2 and harmonic filters	Close out report	Refurbish 2 power factors	Director Technical Services	15
		By sourcing funds to upgrade main substation	Number of business plans to be developed to source funds for main substation	5	Develop a business plan to source funds for main substation	Quarterly reports	Opex		Current Outages	Development of a business plan to source funds from DoE	Business plan and proof of submission to DoE	n/a	n/a	n/a	n/a	n/a	n/a	Develop1 business plan to source funds for main substation	Director Technical Services	16
Social Facilities	To ensure that communities have access to well established social amenities by 2017 and beyond	By upgrading Sports facilities and parks	Number of parks upgraded in Somerset East	15	Upgrade one park in Somerset East	Quarterly reports	CAPEX - R500,000		1.Consultant appointed 2. Preliminary designs completed	Advertising for a contractor and appointment thereof	Proof of advertisemnt and appointment letter	Construction of a park	1.Progress report 2. Dated photos	1. Identifying and attending to snag list 2. Completion of the parks	Close out report	n/a	n/a	Upgrade 1 park in Somerset East	Director Technical Services	17
	To ensure improved drinking water	By developing risk abatement plan	Developed risk abatement plan and submitted to Council for approval	5	Develop risk abatement plan	Quarterly reports	OPEX		None	Site visit	Progress report	Develop a draft risk abatement plan	Draft risk abatement plan	Submission to Council for approval	Proof of submission	n/a	n/a	Risk abatement plan submitted to council	Director Technical Services	18
		By developing a borehole management plan for Pearston	Developed borehole management plan for Pearston submitted to council for approval		Develop a borehole management plan for Pearston	Quarterly reports	OPEX		Yield test report	Site visit	Progress report	Develop a draft borehole management plan	Draft borehole management plan	Developed borehole manatgeman plan	Borehole management plan	n/a	n/a	Borehole management plan submitted to Council	Director Technical Services	19

Water Resource Management	quality and sustainable water resources by 2017 and beyond.	By upgrading of Orange Fish Water Treatment Works	Number of business plans developed to source funding for Orange Fish Water Treatment Works		Development a business plan to source funding for Orange Fish Water Treatment Works	Quarterly reports	None		None	Advertising for a consultant and appointment thereof	Proof of advertisemnt and appointment letter	Feasibility study	1.Progress report	Develop a business plan and submit to ACIP for funding	1.Progess Report 2. Business plan 3. Proof of submission of business plan	n/a	n/a	Develop 1 business plan and source funding for Orange Fish Water Treatment Works	Director Technical Services	20/21
		Upgrading of bulk water supply from Beestershoek to town	Number of business plans developed to source funding for bulk water supply in Beestershoek to town		Development of a business plan to source funding for bulk water supply in Beestershoek to town	Quarterly reports	None		None	Advertising for a consultant and appointment thereof	Proof of advertisemnt and appointment letter	Feasibility study	1.Progress report	Develop a business plan and submit to ACIP for funding	1.Progess Report 2. Business plan 3. Proof of submission of business plan	n/a	n/a	Develop 1 business plan and source funding for bulk water supply in Beestershoek to town	Director Technical Services	
Roads and stormwater	To ensure efficient, economical and quality and sustainable roads and storm water infrastructure by 2017 and beyond	Upgrading of gravel roads in BCRM	0.65 km of upgraded gravel roads		Paving of 0.65 km gravel roads in BCRM	Quarterly reports	CAPEX		35.8 km	Paving of 50m of the road	1.Progess report 2.Dated photos	Paving of 50m of the road	1.Progess report 2.Dated photos	Paving of 50m of the road	1.Progess report 2.Dated photos	Paving of 50m of the road	1.Progess report 2.Dated photos	Paved 0.65 km gravel roads in BCRM	Director Technical Services	22
		By upgrading of sidewalks of Nojoli Street paving	Upgrade 820m of sidewalks in Nojoli Street		Paving of gravel roads in Nojoli Street	Quarterly reports	CAPEX - R 500,000.00 (still to be approved)		1.64 km	Paving of 205m of the sidewalk	1.Progess report 2.Dated photos	Paving of 205m of the sidewalk	1.Progess report 2.Dated photos	Paving of 205m of the sidewalk	1.Progess report 2.Dated photos	Paving of 205m of the sidewalk	1.Progess report 2.Dated photos	Upgrade 820m sidewalks in Nojoli Street	Director Technical Services	23

BCRM SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2016/2017 FINANCIAL YEAR																		
KPA 2 : SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT																		
Priority Area	Strategic Plan Objective	Strategy	Indicator	Weight %	Activity / Project	Measurement Source and Frequency	Budget & Source	Vote No.	Baseline	Q1 Deliverable Target 30 SEPTEMBER 2016	Q1 Evidence	Q2 Deliverable Target 31 DECEMBER 2016	Q2 Evidence	Q3 Deliverable Target 31 MARCH 2017	Q3 Evidence	Q4 Deliverable Target 30 JUNE 2017	Q4 Evidence	Annual Target	Custodian	No of KPI
Solid waste management	To ensure a well maintained clean and healthy environment by 2017 and beyond	By conducting awareness campaigns on waste management	No of awareness campaigns conducted		Conduct awareness campaigns	Quarterly Report submitted to Community Services Portfolio Committee, dated photos, attendance register & Programme Report	OPEX	N/A part of staff duties		Conduct One (1) awareness campaign & submit programme report to Community Services Portfolio Committee	Programme report, Attendance register and dated photos	Conduct One (1) awareness campaign & submit programme report to Community Services Portfolio Committee	Programme report, Attendance register and dated photos	Conduct One (1) awareness campaign & submit programme report to Community Services Portfolio Committee	Programme report, Attendance register and dated photos	Conduct One (1) awareness campaign & submit programme report to Community Services Portfolio Committee	Programme report, Attendance register and dated photos	Four (4) awareness campaigns and a programme reports	Director Community Services	24
		By conducting recycling programmes	No of recycling programmes conducted		Conduct a recycling project in BCRM	Progress reports submitted to Portfolio Committee	Grant funding	N/A		n/a	n/a	n/a	n/a	Signing of implementation agreement with the service provider	Signed implementation agreement	Implementation of a recycling programme	Report on the implementation of the recycling programme	One recycling programme	Director Community Services	25
Social Amenities	To Ensure well maintained social amenities in BCRM by 2017 and beyond	By establishing Aeroville cemetery	Authorized cemetery land fenced		Establish cemetery in Aeroville	Progress reports submitted to Community Services Portfolio Committee	CAPEX	5 070 006 1		n/a	n/a	n/a	n/a	Fencing of Aeroville cemetery	Progress report on the fencing	Fencing of Aeroville cemetery	Closing report on the fencing done	Cemetery fenced	Director Community Services	26
Environmental Health	To ensure a healthy environment to improve human health by 2017 and beyond	By implementing intervention measures to rectify the conditions arising from unhealthy human environment	Number of health and hygiene education campaigns conducted		Conduct health and hygiene education campaigns	Quarterly Report submitted to Portfolio Committee, dated photos, attendance register & Program Report	OPEX	N/A part of staff duties		One (1) health and hygiene education program	Attendance register, report and dated photos	One (1) health and hygiene education program	Attendance register, report and dated photos	One (1) health and hygiene education program	Attendance register, report and dated photos	One (1) health and hygiene education program	Attendance register, report and dated photos	Four (4) health and hygiene education program	Director Community Services	27

			Number of Inspections in general food-handling premises (compliance with Regulation R962 of 2013)		Conduct inspections	Monthly Reports & Quartely Performance Reports submitted to Portfolio Committee, Inspection register	OPEX	N/A part of staff duties		40 inspections done in general food-handling premises	Reports on inspections conducted	40 inspections done in general food-handling premises	Reports on inspectionn conducted	40 inspections done in general food-handling premises	Reports on inspections conducted	40 inspections done in general food-handling premises	Reports on inspections conducted	160 inspections done in general food-handling premises	Director Community Services	28
			Number of Inspections at child care facilities		Conduct inspections	Monthly Reports & Quartely Performance Reports submitted to Portfolio Committee, Inspection register	OPEX	N/A part of staff duties		Four (4) inspections done in child-care facilities	Reports on inspections conducted	Four (4) inspections done in child-care facilities	Reports on inspections conducted	Six (6) inspections done in child-care facilities	Reports on inspections conducted	Four (4) inspections done in child-care facilities	Reports on inspections conducted	Eighteen (18) inspections done in child-care facilities	Director Community Services	29
			Number of Inspections in butcheries (compliance with Regulation R962 of 2013)		Conduct inspections	Monthly Reports & Quartely Performance Reports submitted to Portfolio Committee, Inspection register	OPEX	N/A part of staff duties		Three (3) inspections done in butcheries	Reports on inspections conducted	Three (3) inspections done in butcheries	Reports on inspections conducted	Three (3)inspection s done in butcheries	Reports on inspections conducted	Three (3)inspection s done in butcheries	Reports on inspections conducted	Twelve (12) inspections done in butcheries	Director Community Services	30
			Number of Inspections in restaurants (compliance with Regulation R962 of 2013)		Conduct inspections	Monthly Reports & Quartely Performance Reports submitted to Portfolio Committee, Inspection register	OPEX	N/A part of staff duties		Ten (10) inspections done in restaurants	Reports on inspections conducted	Ten (10) inspections done in restaurants	Reports on inspections conducted	Ten (10) inspections done in restaurants	Reports on inspections conducted	Ten (10) inspections done in restaurants	Reports on inspections conducted	Forty (40) inspections done in restaurants	Director Community Services	31
			Number of water samples taken for bacteriologic al analysis		Drinking water sampling	Monthly Reports & Quartely Performance Reports submitted to Portfolio Committee	OPEX	N/A part of staff duties		42 water samples taken	Water sampling report/ results	42 water samples taken	Water sampling report/ results	42 water samples taken	Water sampling report/ results	42 water samples taken	Water sampling report/ results	168 water samples	Director Community Services	32

Environmental Management	To Ensure well maintained environment in compliance with environmental law in BCRM by 2017 and beyond	By establishing an environmtal management unit that will promote environmental awareness and compliance with environmental laws	No of awareness campaigns conducted		Conduct awareness campaigns on environmental laws	Monthly Reports & Quartely Performance Reports submitted to Portfolio Committee,	OPEX	N/A part of staff duties	Non implementation of the Environmental Management Plan (EMP)	Development of an annual program	Implementation report of the annual plan	Implementation of the annual programme	Implementation report of the annual plan	Implementation of the annual programme	Implementation report of the annual plan	Implementation of the annual programme	Implementation report of the annual plan	Annual progamme implemented	Director Community Services	33
Traffic Services	To ensure that all road users comply with the roads and traffic laws by 2017 and beyond	By conducting law enforcement and education programmes	Number of school leavers programme conducted in one school and in one ward		Conduct 1 School leavers Programme in one (1) school in one ward	Quartely Reports	OPEX	N/A part of staff duties		None	n/a	Conduct 1 School leavers Programme in one (1) school in one ward	Program report, Attendance register and dated photos	Conduct 1 School leavers Programme in one (1) school in one ward	Program report, Attendance register and dated photos	Conduct 1 School leavers Programme in one (1) school in one ward	Program report, Attendance register and dated photos	3 school leavers programme done	Director Community Services	34
			Number of roadblocks conducted at strategic areas		Conduct one (1) roadblock at strategic areas	Quartely Reports	OPEX	N/A part of staff duties		n/a	n/a	1 roadblock conducted	Program report, Attendance register and dated photos	1 roadblock conducted	Program report, Attendance register and dated photos	1 roadblock conducted	Program report, Attendance register and dated photos	3 Roadblocks conducted	Director Community Services	35
	To promote an integrated approach towards improved safety of the communities by 2017 and beyond	By establishing an Integrated Community Safety Forum (ICSF)	A functioning Integrated Community Safety Forum		Hold meetings of the ICSF	Minutes of the meeting	OPEX	N/A part of staff duties	No functioning Integrated Community Safety Forum	1 meeting of the ICSF held	Minutes of the ICSF meeting	1 meeting of the ICSF held	Minutes of the ICSF meeting	1 meeting of the ICSF held	Minutes of the ICSF meeting	1 meeting of the ICSF held	Minutes of the ICSF meeting	4 meetings of the ICSF held	Director Community Services	36
Fire & Disaster Management Services	To ensure prevention and management of fire incidences to promote safety of the environment, properties and humans by 2017	By conducting fire prevention awareness programmes to schools and communities	Number of fire prevention awareness programmes conducted		Conduct fire prevention awareness programme to schools and/or communities	Quartely Report submitted to Portfolio Committee, dated photos, attendance register & Program Report	OPEX	N/A part of staff duties		Conduct 1 fire awareness program	Program report, Attendance register and dated photos	Conduct 1 fire awareness program	Program report, Attendance register and dated photos	Conduct 1 fire awareness program	Program report, Attendance register and dated photos	Conduct 1 fire awareness program	Program report, Attendance register and dated photos	Four (4) fire prevention awareness programmes with programme reports	Director Community Services	37

Library Services	To promote a culture of learning amongst the communities of BCRM by 2017 and beyond	By conducting library awareness campaigns amongst the communities to promote culture of learning	Number of awareness campaigns conducted		Conduct library awareness campaign amongst the communities	Quartely Report submitted to Portfolio Committee, dated photos, attendance register & Program Report	OPEX	N/A part of staff duties		One library awareness campaign	Program report, Attendance register and dated photos	One (1) library awareness campaign	Program report, Attendance register and dated photos	One (1) library awareness campaign	Program report, Attendance register and dated photos	One (1) library awareness campaign	Program report, Attendance register and dated photos	Four (4) library awareness campaigns with Programme reports	Director Community Services	38

BCRM AMENDED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015/2016 FINANCIAL YEAR																			
KPA 4 : MUNICIPAL FINANCIAL VIABILITY																			
Priority Area	**Strategic Plan Objective**	**Strategy**	**Indicator**	**Weight %**	**Activity / Project**	**Measurement Source and Frequency**	**Budget & Source**	**Vote No.**	**Baseline**	**Q1 Deliverable target 30 SEPTEMBER 2016**	**Q1 Evidence**	**Q2 Deliverable target 31 DECEMBER 2016**	**Q2 Evidence**	**Q3 Deliverable target 31 MARCH 2017**	**Q3 Evidence**	**Q4 Deliverable target 30 JUNE 2017**	**Q4 Evidence**	**Annual Target**	**Custodian**	**No of KPI**
Asset management and control	To ensure compliant and effective Asset and Fleet Management by 2017	By maintain a GRAP compliant Asset Register	Updated and credible Asset Register	10%	maintain GRAP compliant asset register	Asset Register	OPEX	N/A part of staff duties	GRAP Compliant Asset Register Submitted to AG on 31 August 2015	Submit an updated and credible Asset Register to the Auditor General by 31 August	1. Updated Asset Register 2. Proof of submission of Asset Register to Auditor General	1 Asset verification 2. Asset Reconciliation	1.Signed Verification report 2. Signed reconciliation report	1 Asset verification 2 Asset Reconciliation	1.Signed Verification report 2. Signed reconciliation report	1 Asset verification 2. Asset Reconciliation	1.Signed Verification report 2. Signed reconciliation report	1. Submit an updated and credible Asset Register to the Auditor General by 31 August	CFO	39
		By Reviewing the outdated Vehicle Usage Policy	Reviewed vehicle usage policy	5%	Review Vehicle Usage Policy	Vehicle Usage policy	OPEX	N/A part of staff duties	Vehicle Usage Policy approved in 2010	Submit reviewed Vehicle Usage policy to Council for approval	1 Reviewed Vehicle usage policy 2. Council Resolution	N/A	N/A	N/A	N/A	N/A	N/A	Submit reviewed Vehicle Usage policy to Council for approval	CFO	40
		By implementing the Reviewed Vehicle Usage Policy	Number of compliance reports submitted to Finance Standing Committee	5%	Implement the Reviewed Vehicle Usage Policy	Number of Reports	OPEX	N/A part of staff duties	Zero	Submit 1 Vehicle Usage Compliance Report to the Finance Committee	1. Vehicle Usage Compliance Report 2. Finance Committee minutes	Submit 1 Vehicle Usage Compliance Report to the Finance Committee	1. Vehicle Usage Compliance Report 2. Finance Committee minutes	Submit 1 Vehicle Usage Compliance Report to the Finance Committee	1. Vehicle Usage Compliance Report 2. Finance Committee minutes	Submit 1 Vehicle Usage Compliance Report to the Finance Committee	1. Vehicle Usage Compliance Report 2. Finance Committee minutes	Submit 4 Vehicle Usage Compliance Reports to the Finance Committee	CFO	41
Revenue enhancement	To improve the municipality's revenue base to 80% by 2017	By implementing Revenue Enhancement Strategy	Total municipal own revenue as a % of the total actual budget.	5%	Implement Revenue Enhancement Strategy	Yearly Report to Municipal Manager	OPEX	N/A part of staff duties	65%	N/A	N/A	N/A	N/A	N/A	N/A	1 Improve cummulative annual revenue base to 80% 2. Table report to Municipal Manager	1. Implementation Report indicating improved revenue 2. Proof of Submission to Municipal Manager	To improve the municipality's revenue base to 80%	CFO	42
			Comprehensive Report to Council on outcomes of determination of cost reflective tariffs	5%	Determine cost reflective tariffs for trading services	Report to Council	OPEX	N/A part of staff duties	Outdated tariffs	Submit comprehensive report to Council on outcomes of determination of cost reflective tariffs	1. Tariff Report to Council 2. Council Resolution	N/A	N/A	N/A	N/A	N/A	N/A	Submit comprehensive report to Council on outcomes of determination of cost reflective tariffs	CFO	43

Financial Systems	To Implement a mSCOA compliant Financial System by 01 July 2017	By implementing mSCOA approved implementation plan	Number of Reports to Finance Standing Committee	10%	Reports on Achievement of milestones as per due dates submitted to Finance Standing Committee	Number of Reports to Finance Standing Committee	OPEX - Financial Management Grant - R1,023,360	146 386	Current Financial System not mSCOA Compliant	Submit 1 Report on Achievement of milestones as per due dates submitted to Finance Committee	1. mSCOA Progress Report 2. Finance Committee minutes	Submit 1 Report on Achievement of milestones as per due dates submitted to Finance Committee	1. mSCOA Progress Report 2. Finance Committee minutes	Submit 1 Report on Achievement of milestones as per due dates submitted to Finance Committee	1. mSCOA Progress Report 2. Finance Committee minutes	Submit 1 Report on Achievement of milestones as per due dates submitted to Finance Committee	1 mSCOA Progress Report 2. Finance Committee minutes	Submit 4 Reports on Achievement of milestones as per due dates submitted to Finance Committee	CFO	44
Supply Chain Management	To ensure effective, efficient, economical and compliant SCM processes by 2017	By monitoring compliance with relevant SCM legislation	Number of SCM reports submitted to Council	5%	Monitor compliance with relevant SCM legislation	Quarterly reports	OPEX	N/A part of staff duties	reports submitted to Council in 2014/15	1 SCM report to Council per quarter	1. SCM report 2. Council Resolution	1 SCM report to Council per quarter	1. SCM report 2. Council Resolution	1 SCM report to Council per quarter	1. SCM report 2. Council Resolution	1 SCM report to Council per quarter	1. SCM report 2. Council Resolution	4 SCM reports to Council per annum	CFO	45
		By developing Procurement Plans linked to IDP; Budget; and SDBIP	Procurement Plan	5%	Procurement Plan linked to IDP / Budget / SDBIP	Procurement Plan	OPEX	N/A part of staff duties	Inadequate Procurement Plan	N/A	N/A	N/A	N/A	N/A	N/A	Submit institutional 2017/18 Procurement Plan linked to IDP; Budget & SDBIP to Council by 31 May 2017	1. Procurement Plan 2. Council Resolution	Submit institutional 2017/18 Procurement Plan linked to IDP; Budget & SDBIP to Council by 31 May 2017	CFO	46
		By convening meetings for Bid Committees	Number of meetings convened for Bid Committees	5%	Convene Bid Committee Meetings	Number of meetings	OPEX	N/A part of staff duties	Meetings convened in 2014/15	Convene 3 meetings for the Quarter per Bid Committee	Attendance Registers and minutes of meetings	Convene 3 meetings for the Quarter per Bid Committee	Attendance Registers and minutes of meetings	Convene 3 meetings for the Quarter per Bid Committee	Attendance Registers and minutes of meetings	Convene 3 meetings for the Quarter per Bid Committee	Attendance Registers and minutes of meetings	To convene 12 Meetings per annum per Bid Committee	CFO	47
		By identifying and reporting on Unauthorised; irregular; fruitless and wasteful expenditure	Number of reports submitted to council reflecting Unauthorised Irregular; Fruitless & Wasteful Expenditure	5%	To identify and report on Unauthorised, Irregular, Fruitless & wasteful expenditure	Quarterly reports	OPEX	N/A part of staff duties	reports submitted to Council in 2014/15	1 quarterly report to Council reflecting Unauthorised Irregular; Fruitless & Wasteful Expenditure	1 SCM report 2. Council Resolution	1 quarterly report to Council reflecting Unauthorised Irregular; Fruitless & Wasteful Expenditure	1. SCM report 2. Council Resolution	1 quarterly report to Council reflecting Unauthorised Irregular; Fruitless & Wasteful Expenditure	1. SCM report 2. Council Resolution	1 quarterly report to Council reflecting Unauthorised Irregular; Fruitless & Wasteful Expenditure	1. SCM report 2. Council Resolution	4 quarterly reports to Council reflecting Unauthorised Irregular; Fruitless & Wasteful Expenditure	CFO	48
		By implementing consequence management for reported Unauthorised; Irregular Fruitless & Wasteful Expenditure	Number of Reports on Investigation of Unauthorised; Irregular; Fruitless & Wasteful Expenditure	5%	Number of Reports on Investigation of Unauthorised; Irregular; Fruitless & Wasteful Expenditure	Number of Report s to MPAC	OPEX	N/A part of staff duties	Zero	1 Report on Investigation of Unauthorised; Irregular; Fruitless & Wasteful Expenditure submitted to MPAC	1.Unauthorised; Irregular; Fruitless & Wasteful Expenditure Investigation report 2. MPAC minutes	1 Report on Investigation of Unauthorised; Irregular; Fruitless & Wasteful Expenditure submitted to MPAC	1.Unauthorised; Irregular; Fruitless & Wasteful Expenditure Investigation report 2. MPAC minutes	1 Report on Investigation of Unauthorised; Irregular; Fruitless & Wasteful Expenditure submitted to MPAC	1.Unauthorised; Irregular; Fruitless & Wasteful Expenditure Investigation report 2. MPAC minutes	1 Report on Investigation of Unauthorised; Irregular; Fruitless & Wasteful Expenditure submitted to MPAC	1.Unauthorised; Irregular; Fruitless & Wasteful Expenditure Investigation report 2. MPAC minutes	4 Reports on Investigation of Unauthorised; Irregular; Fruitless & Wasteful Expenditure submitted to MPAC	CFO	49

Financial Control	To ensure effective implementation of internal controls by 2017	By developing procedure manuals	No. of procedure manuals developed and approved by Council	10%	Develop procedure manuals	procedure manuals	OPEX	N/A	4 developed procedure manuals in 2014/15	N/A	N/A	1.Develop 5 procedure manuals 2.Submit 5 procedure manuals to council for approval	1. 5 draft procedure manuals 2. Council resolution approving Procedure manuals	Develop 5 procedure manuals	draft procedure manuals	submit 5 procedure manuals to council for approval	Final Procedure Manuals council resolution	developing 10 procedure manuals	CFO	50
Operation Clean Audit	To achieve un qualified Audit Opinion without matters by 2017	By improving internal controls and processes	No of audit action plan reports indicating number previous issues resolved submitted to AC & MPAC	10%	Improve internal controls	Quarterly reports	OPEX	N/A part of staff duties	Unqualified audit opinion in 2014/15	Table 1 quarterly implementation of 2014/15 Audit Action plan report to Audit Committee & MPAC indicating resolved previous issues	1 Audit Action Plan report 2. Audit Committee and MPAC minutes	Table 1 quarterly implementation of 2014/15 Audit Action plan report to Audit Committee & MPAC indicating resolved previous issues	1 Audit Action Plan report 2. Audit Committee and MPAC minutes	Table 1 quarterly implementation of 2015/16 Audit Action plan report to Audit Committee & MPAC indicating resolved previous issues	1. Audit Action Plan report 2. Audit Committee and MPAC minutes	Table 1 quarterly implementation of 2015/16 Audit Action plan report to Audit Committee & MPAC indicating resolved previous issues	1 Audit Action Plan report 2. Audit Committee and MPAC minutes	Table 4 quarterly implementation of Audit Action plan reports to Audit Committee & MPAC indicating resolved previous issues	CFO	51
Indigent Management	To ensure improved provision of free basic services to communities by 2017	By convening Indigent Steering Committee Meetings	No. of Indigent Steering Committee Meetings convened	5%	Convene Indigent Steering Committee Meetings	No. of meetings	OPEX	N/A part of staff duties	Indigent Steering Committee meetings convened	Convene 1 Indigent Steering Committee meeting for the Quarter	Attendance register Minutes of meeting	Convene 1 Indigent Steering Committee meetings for the Quarter	Attendance register Minutes of meeting	Convene 1 Indigent Steering Committee meetings for the Quarter	Attendance register Minutes of meeting	Convene 1 Indigent Steering Committee meetings for the Quarter	Attendance register Minutes of meeting	To convene 4 Indigent Steering Committee Meetings per annum	CFO	52
		By updating the Indigent Register to capture qualifying beneficiaries	Updated Indigent Register	5%	Updating Indigent Register	Indigent Register	OPEX	N/A part of staff duties	Indigent register updated in 2014/15	N/A	N/A	N/A	N/A	Conduct Field work in all 6 wards to capture new applications	Advertised Schedule of Meetings New Applications Register	1. Convene Indigent Steering Committee Meeting to Consider applications for Approval 2. Table Recommended Updated Indigent register to Council for approval	1. Attendance register Minutes of meeting 2. Updated Indigent register Council Resolution	To have an updated Indigent Register approved by Council by 30 June 2017	CFO	53
		By conducting Quarterly Indigent Outreach Meetings	No. of quarterly indigent outreach meetings convened	5%	Conduct Quarterly Indigent Outreach Meetings	No. of meetings	OPEX	N/A part of staff duties	0	To conduct 1 Indigent Outreach Meetings for the quarter	Attendance register Minutes of meeting	To conduct 1 Indigent Outreach Meetings for the quarter	Attendance register Minutes of meeting	To conduct 1 Indigent Outreach Meetings for the quarter	Attendance register Minutes of meeting	To conduct 1 Indigent Outreach Meetings for the quarter	Attendance register Minutes of meeting	To conduct 4 Quarterly Indigent Outreach Meetings per financial year	CFO	54
				100%															

BCRM SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015/2016 FINANCIAL YEAR																			
KPA 5 :GOOD GOVERNANCE AND PUBLIC PARTICIPATION																			
Priority Area	Strategic Plan Objective	Strategy	Indicator	Weight %	Activity / Project	Measurement Source and Frequency	Budget & Source	Vote No.	Baseline	Q1 Deliverable target 30 SEPTEMBER 2015	Q1 Evidence	Q2 Deliverable target 31 DECEMBER 2015	Q2 Evidence	Q3 Deliverable target 31 MARCH 2015	Q3 Evidence	Q4 Deliverable target 30 JUNE 2015	Q4 Evidence	Annual Target	Custodian	No of KPI
Internal Controls	To ensure effective Audit function and an improved compliance and clean administrati on by 2017	By monitoring implementation of audit action plan (internal and external audit recommendatio ns)	No of report on progress against Audit outcome improvement		Implement AAP	Quarterly reports			4 progress report and the 2014/15 FY	Quarter 4 progress report on 2014/15 Audit Action Plan submitted to AC by 30 August 2015	Progress Report, Minutes of Audit Committee	Status quo on 2014/15 action plan and New 2015/16 Audit ouctome Improvement Action Plan submitted to	2014/15 status quo report, 2015/16 Action Plan, and Minutes of Audit Committee	First quarterly progress report against 2015/16 action Plan submitted to AC by 29 April 2016	Progress Report, Minutes of AC meeting	Second quarterly progress report against 2015/16 action Plan submitted to	Progress Report, Minutes of AC meeting	4 quarterly reports on action plan report implementation	Municipal Manager	55
		By convening Quarterly Audit Committee meetings	No of audit committee meetings held		Conduct audit committee meetings	Quarterly reports to council			4 AC meeting held 2014/15	1 audit committee meeting held by 31 August 2015	Minutes and attendance register	1 audit committee meeting held by 29 January 2016	Minutes and attendance register	1 audit committee meeting held by 29 April 2016	Minutes and attendance register	1 audit committee meeting held by 30 June 2016	Minutes and attendance register	4 audit committee meetings held durring 2016/17	Municipal Manager	56
			No of report on the implementation of operational risk improvement plans			Quarterly reports			0									4 reports on operational risk improvement plans	Municipal Manager	57
Fraud and Anti-Corruption	To ensure effective implementat ion of the Fraud and Anti-corruption Policy by 2017	By reviewing and institutionalizatio n of the Fraud and Anti-corruption policy	Reviewed Fraud and Anti-corruption policy and prevention plan submitted to council for approval		Review Fraud and Anti-corruption policy	Developed Fraud and Anti-corruption policy			2014/15 Fraud and Anti-corruption policy and Prevention Plan	n/a	n/a	n/a	n/a	Review Fraud and Anti-corruption policy and Plan have draft 30 March 2016	Draft Reviewed Fraud and Anti-corruption policy and Fraud Prevention Plan	Conduct workshop and submit to Council for approval 30 June 2016	Minutes and Attendance register and the resolution adopting the policy	To review Fraud and Anti-corruption policy	Municipal Manager	58
			Number of workshops on fraud and anti corruption held to educate employees		Conduct awareness workshops	Conclusion report per event			0	n/a	n/a	n/a	n/a	Conduct 1 awareness workshop on fraud and anti corruption by 30 March 2016	Agenda/Presentat ions, Minutes and attendance register	Conduct 1 awareness workshop on fraud and anti corruption by 30 June 2016	Agenda/Pre sentation, Minutes and attendance register	Conduct 2 awareness workshops on Fraud and Anti corruption by 30 June 2017	Municipal Manager	59

Planning and Performance management	To ensure development of a credible Integrated Development Planning (IDP), implementation, monitoring, reporting and evaluation in order to inculcate and maintain an institutional performance driven culture by 2017	By improving quality of IDP in line with prescribed processes and guidelines – with full participation of municipal administration and ownership by political champion, IGR partners and communities	Compliant and credible 2016/17 IDP submitted to Counci for approval		Improved IDP	Develop Improved IDP			Approved IDP 2015/16	1. IDP Rep Forum Meeting , 2.Submit Draft IDP process Plan to Council for adoption 3.Advertise for public comments	Minutes and attendance register ,Approved process Plan, Copy of an advert and Council Resolution approving the plan	1.Conduct environmental scan /situational assessment2. Rep Forum meeting	Comprehensive situational Analysis Report ,minutes and attendance register	1.Conduct Strategic Planning Session, 2 IDP Rep Forum Meeting, 3.Submit Draft IDP for approval, 4.Submit approved Draft to PPT,LGTA,AG and SBDM & Advertise Draft IDP	Strategic Session Report, Attendance registers ,Minutes of the IDP Rep Forum and Minutes ,Draft IDP, Council resolution approving the draft, proof of submission of the draft to PPT,LGTA,AG and SBDM and advert for draft	1.Conduct IDP roadshows 2.IDP Rep Forum 3.Submit final IDP to council for approval, 4.Submit approved Final to PPT,LGTA, AG and SBDM & Advertise Final IDP	IDP roadshows Report & attendance register ,Minutes of the IDP Rep Forum & attendance register Council resolution adopting final IDP,proof of submission to PPT,LGTA, AG and SBDM and advert for draf	Develop Credible IDP 2016/17	Municipal Manager	60
		By Implementing Service Delivery & Budget Implementation Plan aligned to the IDP and Budget	Annual report submitted to Council		Implement Annual Report	Quarterly reports			14/15 Annual report	Annual report compilation and submit to AG and PT/NT	1st Draft Annual Report	Annual report compilation	2nd Draft Annual Report	1.Submit draft Annual Report to council, 2.Advertise approved report, 3.Conduct Annual report Public hearings , 4.Submit the report to PPT,LGTA,AG and SBDM	Approved Annual Report ,Council resolution, copy of advert ,comments from the public and attendance register, proof of submission to PPT,LGTA,AG and SBDM	n/a	n/a	2015/16 Annual Report	Municipal Manager	61
		By conducting institutional performance assessment quarterly	No of performance assessments conducted and reviewed by Internal Audit		Conduct institutional performance assessment quarterly	Quarterly reports			Approved Service Delivery & Budget Implementation Plan	Conduct an institutional performance assessment for the 4th quarter 2014/15	Institutional quarterly performance reports	Conduct an institutional performance review for the 1st quarter 2015/16	Institutional quarterly performance reports and assessment report by AI	Conduct an institutional performance review for the 1st quarter 2015/16	Institutional quarterly performance reports and assessment report by AI	Conduct an institutional performance review for the 1st quarter 2015/16	Institutional quarterly performance reports and assessment report by AI	Generate 4 performance assessment reports	Municipal Manager	62
Public Participation	Ensure effective, efficient and compliant public participation	By reviewing public participation strategy	Public participation strategy reviewed and approved by Council		Review public participation strategy	Public participation strategy reviewed			0	n/a	n/a	n/a	n/a	Review Public participation strategy	Draft Review Public participation strategy	Conduct workshop for councillors, ward committes and officials and submit to Council for approval	Minutes and Attendance register and the resolution adopting the strategy	Review Public participation strategy submit to Council for approval	Municipal Manager	63

	by 2017 and beyond	By Implementing the public participation strategy	Number of Public Participation imbizos/workshops convened per quarter		Implement the public participation strategy	Number of sessions. Quarterly reports			0	Conduct 1 public participation session .	Minutes and attendance register, Quarterly report on the session	Conduct 1 public participation session	Minutes and attendance register, Quarterly report on the session	Conduct 1 public participation session	Minutes and attendance register, Quarterly report on the session	Conduct 1 public participation session	Minutes and attendance register, Quarterly report on the session	Conduct 4 Public Participation sessions	Municipal Manager	64
		By Strengthening Inter-governmental Relations	Number of IGR meetings convened		Strengthen IGR Meetings	Number of meetings			IGR Structure	Submit 1 report on initiatives implemented by Gov Dept to Council	Progress Report	Submit 1 report on initiatives implemented by Gov Dept to Council	Progress Report	Submit 1 report on initiatives implemented by Gov Dept to Council	Progress Report	Submit 1 report on initiatives implemented by Gov Dept to Council	Progress Report	Convene 4 IGR meetings	Municipal Manager	65
ICT Governance	To ensure a reliable, efficient and effective ICT governance by 2017 and beyond	By implementing municipal corporate governance ICT Policy through reviewng and developing new ICT policies	Number of reviewed and developed ICT Policies		Implement municipal corporate governance ICT Policy	Reviewed and developed ICT policy			Municipal corporate governance ICT Policy	n/a	n/a	n/a	n/a	n/a	n/a	Review 6 and develop 3 ICT policies and submit to Council	6 reviewed policies ,3 developed and council resolution	Review 6 and develop 3 ICT policies and submit to Council	Municipal Manager	66
		By developing and implementing IT Security measures	No of reports submitted to ICT Steering Committee on the implementation of IT security measures		Develop and Implement IT Security measures	Quarterly reports			0	1 report	Progress Report	1 report	Progress Report	1 report	Progress Report	1 report	Progress Report	Submit 4 reports to ICT Steering Committee on the implementation of IT security measures	Municipal Manager	67
		By conducting awareness programmes on ICT Policies	No of awareness programmes conducted on ICT Polices		Conduct awareness programmes on ICT policies	Quarterly reports			0	Conduct 1 awareness programmes on ICT Polices	Minutes and attendance register	Conduct 1 awareness programmes on ICT Polices	Minutes and attendance register	Conduct q awareness programmes on ICT Polices	Minutes and attendance register	Conduct 1 awareness programmes on ICT Polices	Minutes and attendance register	Conduct 4 awareness programmes on ICT Polices	Municipal Manager	68
		By ensuring functionality of ICT Steering Committee	No of ICT steering committee meetings held quarterly		Ensure functionality of ICT Steering Committee	Quarterly reports			ICT Steering Committee approved TOR's	1 ICT Steering Committee meeting	Minutes and attendance register	1 ICT Steering Committee meeting	Minutes and attendance register	1 ICT Steering Committee meeting	Minutes and attendance register	1 ICT Steering Committee meeting	Minutes and attendance register	Convene 4 ICT Steering Committee meetings	Municipal Manager	69

		By Developing and implementation of an ICT Strategy	Developed ICT Strategy and submit to council for approval		Developed ICT Strategy	Progress reports submitted to ICT Steering Committee			0									Develop ICT Strategy	Municipal Manager	70
IT Communication and Connectivity	To ensure a reliable, efficient and effective ICT systems for communicati on by 2017 and beyond	By upgrading current servers, network connectivity and telephone system	Progress on upgraded IT infrastructure purchased		Upgrade IT infrastructure	Quarterly progress reports			0									Upgraded telephone system and Network connectivity phase 2	Municipal Manager	71
Communication Management	To ensure well co-ordinated communicati on within and across the municipality by 2017	By maintaing an effective communication system (internal and external)	Developed internal and external newsletter		Maintain an effective communicatio n system (internal and external)	internal and external newsletter			0									Develop 4 internal and external newsletter	Municipal Manager	72
		By reviewing Communication Strategy	Developed intranet		Review Communicati on Strategy	Developed intranet			0									Develop intranet	Municipal Manager	73
			Develop branding manual			Branding manual			0									Develop branding manual	Municipal Manager	74
						Reviewed communicati on strategy			Communicati on strategy									Review Communication Strategy	Municipal Manager	75
Customer Care Management	To ensure a functional and effective Customer Care Managemen t by 2017 and beyond	By developing customer care management policy; Complaints Management Register; and Action plan	Developed Customer Care Management Policy		Develop customer care management policy; Complaints Management Register; and Action plan	Customer Care Managemen t Policy			0	Conduct benchmarking within SBDM	Proof of commnicatio n with other stakeholder s	Develop Draft policy on Customer Care Management Policy and present to municipal stakeholders for inputs	Draft policy,minut es and attendance register	Submit Draft policy to Council Standing Committee for inputes	Minutes of the Standing Committee	Submit Final Draft of the policy to Council for approval.	Approved policy and Council Resolution	Develop Customer Care Management Policy	Municipal Manager	76
			Developed Complaints Management Register			Complaints Managemen t Register			0	Conduct benchmarking within SBDM	Proof of commnicatio n with other stakeholder s	Develop draft Complaints Management Register	Draft Complaints Managemen t Register	Conduct workshop on the draft Complaints Management Register	Minutes and Attendance register	Submit final draft to Council meeting for approval.	Approved register and Council Resolution	Develop Complaints Management Register	Municipal Manager	77
			Number of Reports on Complaints addressed			Number of Reports on Complaints addressed			0	Submit 1 report to Council	Progress Report	Submit 1 report to Council	Progress Report	Submit 1 report to Council	Progress Report	Submit 1 report to Council	Progress Report	4 reports	Municipal Manager	78
Social Cohesion and Moral Regeneration	To ensure mainstreami ng of Special Programme s in the	By developing and implementing a SPU strategy	Developed and implemented SPU Strategy		Develop and implement SPU strategy	SPU Strategy			0	Conduct benchmarking within SBDM	Proof of commnicatio n with other stakeholder s	Develop Draft SPU Strategy	Draft SPU Strategy	Conduct workshop on the draft SPU Strategy	Minutes and Attendance register	Submit Final Draft of the Strategy to Council for approval.	Approved Strategy and Council Resolution	Develop Draft SPU Strategy	Municipal Manager	79

	institution by 2017	By reviewing the HIV / AIDS policy	Reviewed HIV / AIDS policy		Review the HIV/AIDS Policy	HIV / AIDS policy			Existing HIV / AIDS Policy	Review HIV/AIDS policy	Reviewed HIV/AIDS policy	n/a	n/a	Conduct workshop on the reviewed HIV/AIDS policy	Minutes and Attendance register	Submit Final Draft of the policy to Council for approval.	Approved policy and Council Resolution	Review HIV/AIDS policy	Municipal Manager	80
		By Strengthening Moral Regeneration Forum	Number of moral regeneration sessions held		Strengthen Moral Regeneration Forum	One event			0	n/a	n/a	Conduct moral regeneration event	Attendance register and report	n/a	n/a	n/a	n/a	n/a	Municipal Manager	81

ANNEXURE D

BLUE CRANE ROUTE MUNICIPALITY - EC 102

DRAFT CAPITAL EXPENDITURE BUDGET: 2016/17 - 2018/19

VOTE NR	CAPITAL ITEM DESCRIPTION	FUNDING	WARD / TOWN	DRAFT 2016/17	DRAFT 2017/18	DRAFT 2018/19
31	**ACCOUNTING OFFICER**					
	ICT Strategy	Municipal own Funds	BCRM	R 400 000		
	Upgrade network connections	Municipal own Funds	BCRM	R 500 000	R 400 000	
	Office Furniture/computer equipment	Municipal own Funds	BCRM	R 100 000	R 100 000	R 100 000
				R 1 000 000	**R 500 000**	**R 100 000**
41	**BUDGET PLANNING & IMPLEMENTATION**					
	Office Furniture / Computer Equipment	Municipal own Funds	BCRM	R 100 000	R 100 000	R 100 000
	Meter Replacement Programme	Municipal own Funds	BCRM	R 100 000	R 100 000	R 100 000
	Office Space	Municipal own Funds	BCRM		R -	R 1 000 000
	Vehicle - LDV Raised Body	Municipal own Funds	BCRM			R 300 000
				R 200 000	**R 200 000**	**R 1 500 000**
51	**TECHNICAL SERVICES : ELECTRICITY**					
	Extension Ladders and Safety Belts	Municipal own Funds	BCRM	R 100 000		R -
	Radio Communication	Municipal own Funds	BCRM	R 300 000	R 200 000	
	Transformers	Municipal own Funds	RURAL	R 200 000		
	Hydraulic lifter	Municipal own Funds	BCRM		R 300 000	
	NERSA Projects	INEP Grant	BCRM	R 5 000 000	R 10 000 000	R 15 000 000
				R 5 600 000	**R 10 500 000**	**R 15 000 000**

VOTE NR	CAPITAL ITEM DESCRIPTION	FUNDING	WARD / TOWN	DRAFT 2016/17	DRAFT 2017/18	DRAFT 2018/19
52	TECHNICAL SERVICES : WATER					
	Standy Generators (Cookhouse / Orange-Fish WTW	Municipal own Funds	WARD 1 & 6		R 750 000	
	Water Safety plan / Risk Abatement Plan & Borehole Management Plan	Municipal own Funds	BCRM	R 300 000		
	Water Tanker	Municipal own Funds	BCRM		R 1 700 000	
	Electric Fence - Bestershoek WTW	Municipal own Funds	WARD 5		R 400 000	
	Backwash pumps X 2 (Standby)	Municipal own Funds	BCRM	R 300 000		
	BA Set X 3	Municipal own Funds	BCRM	R 150 000		
	Backwash System X 3 (WTW)	Municipal own Funds	BCRM	R 250 000		
				R 1 000 000	**R 2 850 000**	**R -**
53	TECHNICAL SERVICES : SEWERAGE / SANITATION					
	Refurbishment of Sanitation Truck (rebuilding a truck with a new engine and installation of a steel tanker)	Municipal own Funds	BCRM	R 250 000		R -
				R 250 000	**R -**	**R -**
54	TECHNICAL SERVICES : BUILDINGS					
	Pearston Tea Room	Municipal own Funds	WARD 4	R 140 000		
	Cadastral Plans for all 3 Towns	Municipal own Funds	BCRM		R 50 000	
	Two (2) New Roller Doors for Workshop	Municipal own Funds		R 40 000	R 40 000	
	Refurbishment of Existing Tea Rooms at Infrastructure Dept. in SE	Municipal own Funds		R 50 000		
	Air conditioners	Municipal own Funds		R 50 000		
				R 280 000	**R 90 000**	**R -**
55	TECHNICAL SERVICES : PUBLIC WORKS					
	Fencing of Coffer dams	Municipal own Funds			R 300 000	
	Paving in front of the Workshop	Municipal own Funds		R 230 000		
				R 230 000	**R 300 000**	**R -**

VOTE NR	CAPITAL ITEM DESCRIPTION	FUNDING	WARD / TOWN	DRAFT 2016/17	DRAFT 2017/18	DRAFT 2018/19
56	**TECHNICAL SERVICES : MUNICIPAL INFRASTRUCTURE GRANT (MIG)**					
	Upgrade Sewer Plant: Cookhouse	MIG Grant	WARD 1 & 6	R 2 386 720		
	Sport Facilities - Pearston	MIG Grant	WARD 4	R 700 000		
	Sport Facilities - Cookhouse	MIG Grant	WARD 1 & 6	R 825 000		R -
	Upgrading of Parks in SE + Pearston	MIG Grant	WARD 2; 3; 4 & 5	R 500 000		
	Upgrading of Gravel Roads (Areoville)	MIG Grant	WARD 2	R 2 870 980	R 13 832 950	R 14 396 300
	Funds spent in advance in 2014/15	MIG Grant		R 5 700 000		
				R 12 982 700	**R 13 832 950**	**R 14 396 300**
57	**TECHNICAL SERVICES : WORKSHOP**					
	Industrial High Pressure Cleaning Machine	Municipal own Funds	BCRM	R 6 000		
	Gear Box Jacks X 1	Municipal own Funds	BCRM	R 10 000		
	Krippers	Municipal own Funds	BCRM	R 3 000		
	Trolley Jacks X 1	Municipal own Funds	BCRM	R 2 500		
	Hydraulic Hoist	Municipal own Funds	BCRM	R 8 000		
				R 29 500		
60	**COMMUNITY, SAFETY & SOCIAL SERVICES : ADMINISTRATION**					
	Flatscreen TV and projector	Municipal own Funds		R 15 000		
				R 15 000	**R -**	**R -**
62	**COMMUNITY, SAFETY & SOCIAL SERVICES : REFUSE**					
	Skidsteer Machine	Municipal own Funds	BCRM	R 450 000		
	Purchase 5-Ton Truck - Replace Truck DPL 485EC (3-Ton)	Municipal own Funds		R 750 000		
				R 1 200 000	**R -**	**R -**

VOTE NR	CAPITAL ITEM DESCRIPTION	FUNDING	WARD / TOWN	DRAFT 2016/17	DRAFT 2017/18	DRAFT 2018/19
64	**COMMUNITY, SAFETY & SOCIAL SERVICES : DISASTER MANAGEMENT & FIRE**					
	Relocation of Generator Room	Municipal own Funds	BCRM	R 60 000		
	Satelite Fire Station (Pearston)	Municipal own Funds	WARD 4	R 200 000		
	Satelite Fire Station (Cookhouse)	Municipal own Funds	WARD 1 & 6	R 200 000		
	CCTV monitoring system (Fire Station)	Municipal own Funds	BCRM			R 50 000
	Replacing of Avanza DYJ 383 EC	Municipal own Funds	BCRM			R 250 000
	Control Room, Portable Radios & 2-way radios	Municipal own Funds	BCRM	R 250 000		
	Office furniture / equipment for New Fire station/ Satelites	Municipal own Funds	BCRM	R 150 000		
				R 860 000	**R -**	**R 300 000**
66	**COMMUNITY, SAFETY & SOCIAL SERVICES : TRAFFIC**					
	Office furniture/equipment	Municipal own Funds	BCRM	R 150 000		R -
	Extention of Vehicle Testing Station (VTS) building	Municipal own Funds	BCRM			R 180 000
	VTS equipment	Municipal own Funds	BCRM	R 120 000		
	Traffic Premises Paving - VTS	Municipal own Funds	BCRM			R 400 000
	CCTV monitoring system (DLTC)	Municipal own Funds	BCRM	R 100 000		
				R 370 000	**R -**	**R 580 000**

VOTE NR	CAPITAL ITEM DESCRIPTION	FUNDING	WARD / TOWN	DRAFT 2016/17	DRAFT 2017/18	DRAFT 2018/19
70	**COMMUNITY, SAFETY & SOCIAL SERVICES : CEMETERY**					
	Tractor for grass cutting	Municipal own Funds	BCRM	R 900 000		
	Wall fencing of Cemeteries (Nelsig/Khanyiso/New Aeroville)	Municipal own Funds	WARD 2 & 4			R 500 000
	Parks and Open Space Equipment	Municipal own Funds	BCRM	R 100 000		
	Environmental Studies for Cemeteries (Cookhouse & Pearston)	Municipal own Funds	WARD 1; 4 & 6		R 150 000	R 150 000
	New Aeroville Cemetery	Municipal own Funds	WARD 3	R 600 000		
				R 1 600 000	**R 150 000**	**R 650 000**
	COMMUNITY, SAFETY & SOCIAL SERVICES : ENVIRONMENTAL HEALTH					
	Digital camera	Municipal own Funds	BCRM	R 8 000		
	Loud hailer (vehicle mounted)	Municipal own Funds	BCRM	R 5 000		
	Projector and screen	Municipal own Funds	BCRM	R 8 000		
				R 21 000	**R -**	**R -**
	COMMUNITY, SAFETY & SOCIAL SERVICES : LIBRARIES					
	6 Laptops	Municipal own Funds	BCRM		R 50 000	
	Renovation of Langenhoven Library	Municipal own Funds	WARD 2			R 600 000
	Junior Traffic Training Center (JTTC)	Municipal own Funds	BCRM		R 120 000	
	Digital camera	Municipal own Funds	BCRM	R 8 000		
				R 8 000	**R 170 000**	**R 600 000**

VOTE NR	CAPITAL ITEM DESCRIPTION	FUNDING	WARD / TOWN	DRAFT 2016/17	DRAFT 2017/18	DRAFT 2018/19
	COMMUNITY, SAFETY & SOCIAL SERVICES : BESTERSHOEK					
	Equipment		BCRM	R 50 000		
				R 50 000	**R -**	**R -**
74	**CORPORATE SERVICES: ADMINISTRATION**					
	Community Halls Equipment	Municipal own Funds	BCRM	R 100 000	R 100 000	
	Committee Clerk Recording Equipment	Municipal own Funds	BCRM	R 50 000		
	Computers/Office furniture	Municipal own Funds	BCRM	R 50 000	R 50 000	R -
				R 200 000	**R 150 000**	**R -**
	GRAND TOTAL OF CAPITAL BUDGETED EXPENDITURE			**R 25 896 200**	**R 28 742 950**	**R 33 126 300**

		DRAFT 2016/17	DRAFT 2017/18	DRAFT 2018/19
	SUMMARY OF CAPITAL FUNDING			
	Grants	R 17 982 700	R 24 332 950	R 29 396 300
	Municipal own Funding from surplus funds	R 7 913 500	R 4 410 000	R 3 730 000
	External Loan Financing			
		R 25 896 200	**R 28 742 950**	**R 33 126 300**
	Municipal own funds by directorate			
	Accounting Officer	R 1 000 000	R 500 000	R 100 000
	Finance	R 200 000	R 200 000	R 1 500 000
	Technical Services	R 2 389 500	R 3 240 000	R -
	Community Services	R 4 124 000	R 320 000	R 2 130 000
	Corporate Services	R 200 000	R 150 000	R -
		R 7 913 500	**R 4 410 000**	**R 3 730 000**

Signed off by:

THABISO KLAAS
MUNICIPAL MANAGER

31/03/2016
DATE

Approved by:

N.M. SCOTT
MAYOR

31/03/2016
DATE